

## Management Department Minutes/Notes

August 31, 2011

11:00am - 12:30 pm

Attending (12): Dr. Thomas Gainey (Chair), Dr. Mary-Kathryn Zachary, Dr. John Upson  
Dr. Faramarz Parsa, Dr. Douglas Turner, Dr. Brad Prince, Dr. Joan Deng  
Dr. Leanne DeFoor, Mr. Jeff Rooks, Ms. Samantha Dukes, Dr. Jon Anderson,  
Mr. Michael Borsodi, Dr. Kim Green, Dr. Susana Velez-Castrillon  
Ms. Liz Runyan

Not Attending: Dr. Erich Bergiel (military leave), Dr. David Hovey

1. New department members (Michael Borsodi, Kim Green, and Susana Velez-Castrillon) were recognized.
2. Dr. Zachary and Dr. Prince were elected to serve as the department representatives on the RCOB Tenure and Promotion Committee.
3. Dr. Velez-Castrillon was elected to serve as a non-voting member on the Departmental Tenure and Promotion Committee. The only candidate in our department for this year is Dr. Parsa. He will be a candidate for promotion to full professor.
4. Dr. Parsa was elected to serve as the department representative on the RCOB Post-Tenure Review Committee.
5. Spring 2011 Field Test Results from both Management and Business Law were distributed and reviewed. No major concerns were expressed.
6. A quick review of the web locations of both AACSB and SACS assessment results was conducted. A reminder of appropriate passwords was part of this review process.
7. Given recent problems with “disappearing” final grades in BanWeb, faculty were encouraged to keep a hard copy of final grades once they had been submitted to BanWeb.
8. The Management Department Budget for 2011/2012 was reviewed.
9. There was a discussion about how to capture increasing service among faculty on assessment-related activities. We decided to add the following item to our “Management Department Evaluation Procedures”: **S10. Effective work on AACSB or SAC assessment.** Describe contribution.
10. There was a discussion about the importance of communicating with colleagues when relevant issues arise on committees where faculty members are representing our department.

11. The Spring 2012 Schedule was reviewed. For the first time, MW am class periods are available.
12. Brad Prince gave an update on the MIS Position Job Search. We have 24 applications thus far.
13. There was a discussion about increasing instances of academic dishonesty in our classes. Several suggestions were made about ways in which we can ensure that students are independently completing assignments.